1. The first step is to open the Camera app on your Chromebook and take a picture of your work. Click the Launcher button in the bottom left corner



2. Type "Camera" in the search bar and click on the Camera app.

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ß	Camera To PDF Scanner - Apps on Google Play play.google.com/store/apps/details?id=com.kaikaisoft.pdfscanner&hl=en_US			
Q	camera			
Q	camera store near me			
Q	camera store scranton pa			
Q	camera card dmv			

3. The first step involved is to go to the "Adobe Online" website. Start by opening Chrome, and accessing your bookmarks using the 3 dots in the corner



4. Next, choose "Bookmarks" then look for FCRSD or (School Counselor if it hasn't updated yet) and choose "PDF Creator"



5. At the Adobe sign in screen, choose "Sign in with Google"



6. Choose the user you signed into the Chromebook as:

(	G Sign in with Google		
	Choose an account		
to continue to adobe.com			
	C	Luke Glynn glyluk@fcrsd.org	
I	② Use another account		

7. Enter your @fcrsd.org account password again if asked. The same one that you use to login to Google Classroom and Meets.

## 8. At the Adobe welcome screen, choose "Convert"



10. Click on "Select a File"



## **Convert JPG to PDF**

Drag and drop an image file (JPG, PNG, BMP, and more) to convert to PDF.



11. Look in your "Images" folder, or "Recent" folder to find the picture we took of your assignment

ier	Select one or more files				
	Recent O Read only				م 💷 ر
	() Recent	Name	Size	Туре	Date modified 👻
	> 🛄 My files	IMG_20200912_153039.jpg	147 KB	JPEG image	Today 3:30 PM
	> 🝐 Google Drive	Screenshot 2020-09-12 at 3.29.02 PM.png	111 KB	PNG image	Today 3:29 PM
		Screenshot 2020-09-12 at 3.28.41 PM.png	116 KB	PNG image	Today 3:28 PM
		Screenshot 2020-09-12 at 3.28.35 PM.png	163 KB	PNG image	Today 3:28 PM

12. Their system will convert the picture we took to a PDF file, and you will then choose the "Download" button. It will put the PDF into your "Recent" folder



13. The document is now ready to upload to VLN. Go to the Submit Work screen, and select the course and module you want to upload too. Click on the "Choose File" to locate the folder where PDFs are saved:



## 14. Next, choose the PDF Document we created

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District Home	∽ 🛄 My files	Screenshot 2020-09-12 at 3.32.46 PM.png	155 KB	PNG image	Today 3:32 PM
District nome	🛨 Downloads	Screenshot 2020-09-12 at 3.32.42 PM.png	128 KB	PNG image	Today 3:32 PM
Home	> 🛕 Google Drive	Screenshot 2020-09-12 at 3.31.31 PM.png	406 KB	PNG image	Today 3:31 PM
Get Help from a Teacher		PC IMG_20200912_153039.pdf	51 KB	PDF document	Today 3:31 PM
Help & Tech Support		Screenshot 2020-09-12 at 3.31.24 PM.png	393 KB	PNG image	Today 3:31 PM
		Screenshot 2020-09-12 at 3.31.00 PM.png	137 KB	PNG image	Today 3
		(IMG_20200912_153039.jpg	147 KB	JPEG image	Today 3 Screenshot taken Show in folder

15. Finally, click the "Submit" button.

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District Home	Regional Virtual Low Academy
Home Get Help from a Teacher Help & Tech Support	Submit Work
«	Upload Work Class: Select a course  Mod:
Calendar Calendar Announcements	Assignment:  File:  Files cannot Choose File # Adobe Scan Sep 11, 20
	Submit Clear Form How does this work?     All fields are required.